

Euro Pass Curriculum Vitae

Personal information

First name(s) / Surname(s)

Mrs Tina Concetta Ranieri

Address(es)

Telephone(s)

Mobile: +

E-mail

Nationality

Date of birth

Gender

Working experience

I. Current position

Dates

From 27 December 2016 – ON GOING

Occupation or
position held

PROJECT OFFICER – INTERREG COOPERATION PROGRAMME GREECE-ITALY
2014-2020

Main activities and
responsibilities

- Supporting the procedure of the project proposals submission, by providing clarifications to applicants regarding the calls, instructions for the correct compilation and uploading on the MIS platform of the documents, as well as the organization of communication and information activities (meetings, workshops etc.);
- Evaluating the project proposals with regards to their eligibility, compliance with the administrative requirements, and qualitative assets based on the selection criteria approved by the MC;
- Supporting the MA in the organisation of the MC meetings and in the implementation of their decisions including preparation and presentation of the outcomes of the evaluation results;
- Monitoring the projects implementation by examining the fulfilment of the obligations of the partners, as described in the approved project proposal, in the Subsidy Contract, the Partnership Agreement and according to the management and control system of the Programme;
- Identifying the problems or the delays in the projects, proposing corrective actions, when it is required, and monitoring the application and the effectiveness of these actions;
- Participating in technical meetings with the partners, for the resolution of problems concerning the project implementation;
- Supporting the MA in the process of the requests for project modification that are submitted by the Lead Partners and preparing the relative documents for approval as specified in the Programme manual;
- Entering in the MIS all required data at project and Programme level, according to the control management system;
- Preparing/drafting of reports aimed to inform the Monitoring Committee and the European Commission, regarding the operational and financial progress of the projects and of the Programme;
- Supporting the MA in the evaluation and capitalization of the Programme results

		and the collection of good practices, and in the activities that are complementary with other national and European Programmes;
		<ul style="list-style-type: none"> Supporting the MA in maintaining and archiving of all documents (electronic version and hard copies) that are related to the project implementation, the expenses and the audits, so that an effective audit trail is ensured,
Name and address of employer		Puglia Region - Coordination of International Policies – Territorial Cooperation Section Lungomare Nazario Sauro 30 - 70100 Bari
Type of business or sector		Public Administration - Technical assistance and consultancy, complex project management
Dates		26 July 2019- 31 December 2019
Occupation or position held		ASSESSOR FOR THE EVALUATION OF THE PROPOSALS SUBMITTED UNDER THE COOPERATION PROGRAMME ENI MED CBC 2014-2020
Main activities and responsibilities		Technical and financial support to the Managing Authority (MA) and support to the Selection Committee for the evaluation of the Strategic Project proposals. Checking of the proposals for the compliance with the technical and financial selection criteria included in the Call for proposal and in the Practical Guide to Contract procedures for EC external actions and in the Commission Regulations.
Name and address of employer		Managing Authority - ENI CBCMED Autonomous Region of Sardinia Via Bacaredda, 184 - 09127 Cagliari, Italy
Type of business or sector		Public Administration - Technical assistance and consultancy, complex project management
PREVIOUS WORKING EXPERIENCES		II. Other positions held
Dates		From 6 July 2016 – 15 May 2017
Occupation or position held		Finance Officer - JOINT SECRETARIAT INTERREG ADRION PROGRAMME 2014-2020
Main activities and responsibilities		<ul style="list-style-type: none"> Evaluation of the project proposals submitted with reference to the financial issues, ADRION programme rules and ToR for the 1[^] Call for standard projects ADRION Evaluation of Roles and Tasks of Beneficiaries, budget assigned for the project implementation Financial assessment of the results and outputs related to the submitted proposals Elaboration of the conditions for improvement of the proposals with reference to the proposed budget (budget optimization) Support the JS and Managing Authority during all the step related to the selection of the proposals
Name and address of employer		ERVET – EMILIA ROMAGNA REGION , VIA MORGAGNI 6 - BOLOGNA
Type of business or sector		Public Administration - Technical assistance and consultancy, complex project management
Dates		12 April 2012 – 30 September 2016
Occupation or position held		FINANCIAL MANAGER – REGIONE PUGLIA - ARTI PUGLIA IPA ADRIATIC CBC PROGRAM- STRATEGIC PROJECT ALTERENERGY
Main activities and responsibilities		Administrative and financial management of the strategic project ALTERENERGY funded under IPA ADRIATIC Program (budget: € 12.500.000,00)

	<p>ALTERENERGY Strategic Project: IPA Adriatic Programme. Partners involved: 18 PARTNERS, Regions, Ministries and Energy agencies belonging to all the countries of the Adriatic area: Italy (7 Adriatic Regions), Albania, Bosnia and Herzegovina, Croatia, Greece, Montenegro, Serbia and Slovenia</p> <p><u>Main tasks:</u></p> <ul style="list-style-type: none"> - support the Led Beneficiary Puglia Region in the Financial management of the project - support National institutions and Local Authorities in implementation of financial procedures, monitoring financial deadlines and commitments; - assessment of projects financial reports; - request of payment submitted by the Lead Beneficiaries; - monitoring of the state of progress of payment requests and of all the financial issues related to the Application for reimbursement; - support the assessment on eligibility of expenditures, public procurement and state aid rules; - budget changes, expenditure verifications; - preparation of financial reports; - relations with Managing Authority and JTS; - global project's financial monitoring verification and administrative management.
Name and address of employer	<p>Regional Agency of Technology and Innovation of Apulia (ARTI PUGLIA) Km 3, Strada Provinciale per Casamassima - 70010 Valenzano, Italy</p>
Type of business or sector	<p>Public Administration - Technical assistance and consultancy, complex project management</p>
Dates	<p>21 March 2014 – 31 December 2015</p>
Occupation or position held	<p>FINANCIAL MANAGER – MIBACT Ministry for Cultural Heritage and Activities and for Tourism - General Secretariat- ENPI CBC MED Project "ArcheoMedSites"</p>
Main activities and responsibilities	<p>Financial and budgetary monitoring, support to the Ministry for Cultural Heritage and Activities and for Tourism - General Secretariat (Lead Partner) in administrative and financial management of the project that involves for the Italian component: two Archaeological Superintendency of the Ministry (of Region Campania and Sardinia), the Municipalities of Florence and Siena, Federculture and the NGO Ricerca e Cooperazione and for the part of the South shore of the Mediterranean: Tunisian Institut National du Patrimoine and Ministry of Culture of Lebanon.</p> <p><u>Main tasks:</u></p> <ul style="list-style-type: none"> - support the National institutions and Local Authorities in implementation of financial procedures, monitoring financial deadlines and commitments; - preparation of financial reports; - support in the allocation and disbursement of resources between the various partners of the Project; - monitoring of the state of progress of payment requests and of all the financial issues related to the Application for reimbursement; - verification of eligibility of expenditure, public procurement and state aid rules; - preparation of financial reports; - co-working with Managing Authority and JTS for the good implementation of the project; - project's financial monitoring, verification and administrative management.

Name and address of employer	<p><u>Main result of the project concern:</u> creation of a network of institutions in the Mediterranean area (Tunisia, Lebanon, Italy) for the protection and enhancement of environment and cultural heritage.</p> <p>Italian Ministry for Cultural Heritage and Activities and for Tourism - Direzione Generale per il Paesaggio, le Belle Arti, Architettura e l'Arte Contemporanea Via di San Michele 22 Rome, Italy</p>
Type of business or sector	Public Administration - Technical assistance and consultancy, complex project management
Dates	28 January 2009 – 11 April 2012
Occupation or position held	<p>FINANCIAL MANAGER - ARTI PUGLIA Projects founded under the European Programmes for Research & Development: 7th Framework Programme, CIP - Competitiveness and Innovation Programme, Territorial and cross border Cooperation Programmes: IPA Adriatic cbc, South East Europe Programme, MED Programme, Interreg IV C</p>
Main activities and responsibilities	<p>Administrative and financial management of the interregional projects funded under different European Programmes aimed at enhancement of transnational cooperation for establishing of networks for implementation of sustainable and eco-innovative ideas:</p> <p>Mediterranean Transnational Technology Transfer "MET3": MED Programme; 2010-2012; partners involved: 7 regions: Attiki, VoreioAigaio, Provence-Alpes-Crte d'Azur, Puglia, Murcia, Andalucia and Crete from France, Italy, Spain and Greece;</p> <p>SCINNOPOLI; INTERREG IV C Programme; 2010-2012; partners involved: 9 regions from 8 countries spread over Europe: Bretagne (FR), Navarra (ES), Puglia (IT), Flanders (BE), Nyigat-Dunantuò (HU), Schleswig-Holstein (DE), Lower Austria (AT), Provence-Alpes- Cote d'Azur (FR), Wielkopolska (PL) INGRID (2012- 2013; 17 European partners form Belgium, France, Germany, Hungary, Italy, Luxembourg, Spain, Sweden, The Netherlands, United Kingdom;</p> <p>Regional NEW Energy & Environmental Links "RENEWAL": Ministry of Foreign Affairs; 2012-2013; partners involved: 2 Italian Regions: Apulia and Emilia Romagna, China and local organizations;</p> <p>Bridg€conomies: CIP Programme; 2009-2011; Italian network consortium made up by 16 organizations, covering the region: Abruzzo, Basilicata, Calabria, Campania, Molise, Apulia and Sicily)</p> <p>RAF Regions: 7th FP; 2009-2010; partners involved: Region of Central Macedonia (GC), Apulia (IT), and Pazardjik (BG);</p> <p>AGRO-ENVIRONMED: MED Programme; 2010-2012; partners: Regional Authorities, Technology & innovation Centres, Public Agencies, Entrepreneurs Associations, Research Centres and Universities, representing 11 regions and 6 countries within the Mediterranean area (France, Greece, Italy, Portugal, Slovenia and Spain);</p> <p>Young Innovators Network for Sustainable Ideas "NOBLE IDEAS": South East Europe Programme; 2012-2013, 17 European lead partners from Bulgaria, Serbia, Romania, Italy, Slovenia, Hungary</p> <p>Green Business Innovation: Interreg Greece-Italy Programme 2007-2013. Partners: Ellenic Management Association, University of Patraso, ARTI, Teconopolis</p>
	<p><u>Main tasks:</u></p> <ul style="list-style-type: none"> - support the National institutions and Local Authorities in implementation of financial procedures, monitoring financial deadlines and commitments; - assessment of projects financial reports; - verification of payment requests submitted by Project Beneficiaries;

	<ul style="list-style-type: none"> - monitoring of the state of progress of payment requests and of all the financial issues related to the Application for reimbursement; - assessment on eligibility of expenditures, public procurement and state aid rules; - budget changes, expenditure verifications; - preparation of financial reports; - relations with Managing Authority and JTS; - project's financial monitoring verification and administrative management.
Name and address of employer	Regional Agency of Technology and Innovation of Apulia (ARTI PUGLIA) Km 3, Strada Provinciale per Casamassima - 70010 Valenzano, Italy
Type of business or sector	Public Administration - Technical assistance and consultancy, complex project management
Date	29 May 2012 – 30 November 2015
Occupation or position held	FINANCIAL MANAGER - Regione Puglia European IPA Adriatic Cross-border Cooperation Programme: SHAPE, POWERED Projects
Main activities and responsibilities	Financial and budgetary monitoring, support the Puglia Region, the JS and Managing Authority in administrative and financial management of the co-operative project founded within the IPA Adriatic Cross-border Cooperation Programme: SHAPE - Shaping an Holistic Approach to Protect the Adriatic Environment for the Adriatic Region aiming at creating the basis for the protection and the sustainable development of the coastal-marine environment and built on a diverse partnership, involving thirteen partners from six countries of the IPA Adriatic cooperation area (Italy, Slovenia, Croatia, Bosnia and Herzegovina, Montenegro, Albania); POWERED - Project of offshore Wind Energy: Research, Experimentation and Development, aiming to define a set of strategies and shared methods for the development of the off-shore wind energy in all the Countries overlooking the Adriatic Sea.
Name and address of employer	REGION OF APULIA, Servizio Mediterraneo Via Gobetti, 26 - Bari, Italy
Type of business or sector	Public Administration - Technical assistance and consultancy, complex project management
Dates	21 December 2012 - 20 January 2013 (First Step Evaluation) 1 - 31 August 2013 (Second Step Evaluation)
Occupation or position held	TECHNICAL AND FINANCIAL ASSISTANCE TO THE MANAGING AUTHORITY PROJECT - IPA Adriatic Programme Cross-border Cooperation Programme
Main activities and responsibilities	Technical and financial assistance to the Managing Authority (MA) and support to the Selection Committee for the evaluation of Strategic Project proposals (expert for Sustainable Tourism) aimed at promoting sustainable transnational tourism product. Checking of the proposals for the compliance with the technical and financial selection criteria delineated in call for proposal and in the Practical Guide to Contract procedures for EC external actions and in the Commission Regulations.
Name and address of employer	Managing Authority CBC IPA Adriatic Programme - Region of Abruzzo, Italy Via Salaria Antica Est, 27 - 667100 L'Aquila, Italy
Type of business or sector	Public Administration - Technical assistance and consultancy, complex project management

Dates	14 June 2010 – 30 July 2010 (First Call for Standard Projects) 12 September 2011 – 31 May 2012 (Call for Strategic Projects) 10 July 2012 – 31 December 2013 (Second Call for Standard Project)
Occupation or position held	TECHNICAL AND FINANCIAL ASSISTANCE TO THE MANAGING AUTHORITY - ENPI MED CBC PROGRAMME European ENPI CBC MED Cross-border Cooperation Programme for Mediterranean Sea Basin Area
Main activities and responsibilities	Supporting the Managing Authority in the technical and financial evaluation of the project proposals submitted under the first and second call for Standard Projects and for Strategic Project (expert for Sustainable Tourism), involving the regions of the European Union and those of the Mediterranean Partner Countries placed along the shores of the Mediterranean Sea Basin, according to the selection criteria focusing on project's relevancy to the Programme general objective. <u>Main tasks:</u> Evaluation of the project proposals in compliance with their capability to contribute to: - promotion of socio-economic development and enhancement of territories by supporting innovation and research in the process of local development of the Mediterranean Sea Basin countries, -strengthening economic clusters creating synergies among potentials of the Mediterranean Sea Basin countries or strengthening the national strategies of territorial planning by integrating the different levels, and promotion of balanced and sustainable socio-economic development; - promotion of cultural dialogue and local governance by support to mobility, exchanges, training and professionalism of young people, supporting to the artistic creativity in all its expressions to encourage dialogue among communities or improvement of the governance processes at local level; -promotion of environmental sustainability at the basin level; - Promotion of better conditions and modalities for ensuring the mobility of persons, goods and capitals.
Name and address of employer	Joint Managing Authority - ENPI CBCMED Autonomous Region of Sardinia Via Bacaredda, 184 - 09127 Cagliari, Italy
Type of business or sector	Public Administration - Technical assistance and consultancy, complex project management
Dates	13 June 2008 – 30 June 2014
Occupation or position held	EXPERT CONSULTANT - INNOVAPUGLIA
Main activities and responsibilities	Support the Local Partners (institutional and private sector) in definition and management of the strategic Local Development Plans and Programmes funded under the European Regional Development Fund (ERDF) Operational Programme for 2007 - 2013, that led to the Aree Vaste (Metropoli Terra di Bari, Area Vasta Tarantina and the Area Vasta Città Murgiana) <u>Main tasks:</u> - encourage public- private partnerships; - start-up of new project for the socio economic development regional area; - guidance in implementation of innovation policy (involving SMEs, Public Administration, Non-Governmental Organizations, R&D Centers and Universities) - Support the Apulian Region in setting up of the Living Labs (open-innovation

	<p>ecosystems) integrating research and innovation processes within a public and private partnership for evaluation and testing of innovative technological solutions for environment, renewable energy and sustainable mobility,</p> <ul style="list-style-type: none"> - technical assistance to the regional government authority and other local institutions in implementation of the measures aimed at innovate standards and quality of the public services; - support and advise all partners involved in the strategic planning; - provide technical assistance in evaluation of programme intervention; definition of priorities, objectives, actions and plans, identification of priority strategic interventions and definition of impact indicators; - definition of the Regional integrated long term programmes for promotion and enhancement of tourism, cultural heritage, environment and eco-sustainable actions and technical assistance in implementation of the projects undertaken within the Cultural and Environmental System (SAC).
Name and address of employer	INNOVA PUGLIA S.p.A. Km 3, Strada Provinciale per Casamassima - 70010 Valenzano, Italy
Type of business or sector	Public Administration - Technical assistance and consultancy, complex project management
Dates	15 May 2008 – 31 October 2008
Occupation or position held	RESEARCHER - ARTI PUGLIA
Main activities and responsibilities	Applying of the peer review procedures for project proposals submitted by Apulian applicants in response to European 6th and 7th Framework Programme for Research and Technological Development and creation of a database of trans-border and international clusters for collaboration established by SMEs, research institutes, entities and organizations controlled by the Region of Apulia and aimed at enhancing the competitiveness and innovation by research in different fields, including environment, energy efficiency and renewable energy.
Name and address of employer	Regional Agency of Technology and Innovation of Apulia (ARTI PUGLIA) Km 3, Strada Provinciale per Casamassima - 70010 Valenzano, Italy
Type of business or sector	Public Administration - Technical assistance and consultancy, complex project management
Dates	17 October 2007 – 31 December 2009
Occupation or position held	ADMINISTRATIVE AND FINANCIAL EXPERT - "UFFICIO UNICO PIT3" COMUNE DI BARI
Main activities and responsibilities	<p><u>Main tasks:</u></p> <ul style="list-style-type: none"> - administrative management, evaluation, monitoring, support for first-level controls, verification of eligibility of expenditure in reference to the ERDF legislation, national, regional and sector regulations, reporting of costs incurred in realization of the initiatives co-funded by EU; - management, monitoring and preliminary controlling of the eligibility project Administration, Evaluation, Monitoring and First level control for Projects financed by European Community Funds; - Verification of documents of expenditure incurred under the projects; - Administrative follow-up of project management and verification of eligibility of expenditures in accordance with the normative community, national and regional; - Relationships with project partners regarding the implementation procedures of the eligible expenditures; - Assessment of project budget and category cost of expenditures in accordance with

Name and address of employer	the EU normative; - Monitoring and storage of the administrative documentation project for audit verification.
Type of business or sector	MUNICIPALITY OF BARI – Department for Economic Planning and Structural Policy 9, Via Marchese di Montrone – 70122 Bari – Italy
Dates	Public Administration - Technical assistance and consultancy, complex project management
Occupation or position held	1 February 2007 – 31 March 2008
Main activities and responsibilities	EXPERT CONSULTANT - ACCADUEO <ul style="list-style-type: none"> • Advisor for management system certification process of: • Quality ISO 9001 (checking on applied manual and procedures) • Environmental Management ISO 14001: 2004 • Occupational Health and Safety OHSAS 18001 • Social Accountability 8000:2001 <u>Main tasks:</u> <ul style="list-style-type: none"> • work closely with the certification body (RINA) and coordinate the working group in charge for the development of guidelines and for definition of corporate procedures; • support the certification body in employee training.
Name and address of employer	AccaDueO S.r.l. Via Morea, 9 - 70100 Bari, Italy
Type of business or sector	Private Sector (SMEs)
Dates	1 June 2000 – 30 June 2005
Occupation or position held	R&D PRODUCT MANAGER - Natuzzi SpA
Main activities and responsibilities	Innovation R&D Product manager - Research and Innovation in the furnishing sector. <u>Main tasks:</u> - research and selection of eco-innovative raw materials from leather to wood stains, fabric, metal, glass and ceramic to ensure better product quality; - development and management of the sustainable supply chains in terms of environmental impact and cost effectiveness by identifying the best practices of production and analysis of logistic – transport issues - provide the overview of the research result to the company's board, placing them in the specific manufacturing context; - market research in Mediterranean Area (Greece, Spain, Tunisia, Morocco, Egypt, Israel); Far East: India, China, Taiwan, Korea, Japan, Thailand, Vietnam, Philippine; - identification of potential suppliers, evaluation and formulation of the collaboration proposals, in terms with the company's development policy aimed at research and development of innovative eco-sustainable products, production technologies and operational business practices; - purchasing, negotiation and commercial contracting.
Name and address of employer	Natuzzi S.p.A. Via Iazzitiello - Santeramo in Colle – Italy
Type of business or sector	Private Sector
Dates	October 1997 - October 1999

Occupation or position held	EXPERT CONSULTANT - DG REGIO EC
Main activities and responsibilities	<p>Technical assistance for assessment and implementation of transnational cooperation projects under the Programme Recite I and Recite II, European Community Programme for the setting-up of cooperation networks among the European regions and cities in order to strengthen the activities connected to the local development, innovation and the internationalisation of SMEs, the cooperation between public and private bodies.</p> <p><u>Main tasks:</u></p> <ul style="list-style-type: none"> - participation in meetings with working groups settled to evaluate project proposals submitted under the European Programme for cross-border cooperation "RECITE" for innovation, local development and public-private partnership; - guidance of the project partners in setting up cooperation networks aimed at promotion of innovation and internationalization in local context.
Name and address of employer	<p>DIRECTORATE GENERAL REGIONAL POLICY OF THE EUROPEAN COMMISSION - DG REGIO Rue Père de Deken, Bruxelles, Belgium</p>
Type of business or sector	EU -European Commission - Technical assistance in the assessment and implementation of international cooperation project
Dates	6 September 1989 – 15 September 1997
Occupation or position held	PROJECT MANAGER - EU BIC PUGLIA SPRIND (Business Innovation Centre – Intermediate Body designated by the European Commission Directorate-General for Regional Policy)
Main activities and responsibilities	<p>Support the development of start-ups and innovative enterprises, support of SMEs in international markets;</p> <ul style="list-style-type: none"> • Coordination of technical assistance activities of the Bic Puglia Sprind for the implementation of pilot actions and the implementation of transnational and interregional cooperation programmes promoted by the European Commission Directorate-General for Regional Policy and designed to support those European regions that fall under the priority Objectives 1 and 2 of the European BIC Network: art. 10 ERDF; Programmes for Inter-regional Cooperation RECITE I and RECITE II, Transnational Cooperation Programme PHARE; Transnational Cooperation Programme ECOS-OVERTURE, EUROPARTENARIAT Programme; • Help potential participants to develop projects for: innovation in SMEs, cooperation between SMEs, local sustainable development (EUROPARTENARIAT, ART. 10 ERDF); • Identification of priorities, measures and actions to be undertaken in the strategic sectors of the regional economies of the European BIC to promote the socio-economic development and participation in cooperation projects (RECITE I and RECITE II, ART. 10 ERDF); • Support the Institutional Partners from Central and Eastern Europe in the establishment of networks between the public and private partners from the EU regions, the planning and implementation of pilot initiatives through the Programme PHARE aimed at inter-regional cooperation between SMEs.
Name and address of employer	<p>BIC PUGLIA SPRIND - EU BUSINESS INNOVATION CENTRE C.so Vittorio Emanuele - Bari, Italy</p>
Type of business or sector	European Institution - Technical assistance in the coordination and implementation of international cooperation projects

Education and training

Education and training

Dates	1978-1982
Title of qualification awarded	Political Science Degree (110/110 with honour, 28 June 1982)
Name and type of organisation providing education and training	University of Bari, Italy
Dates	1983-84
Title of qualification awarded	Marketing and International Commerce Master - CORCE
Name and type of organisation providing education and training	ICE, Italian Institute for Foreign Trade. Master seats: ICE Rome Office - Italy, ICE Paris Office - France
Dates	November 2008
Title of qualification awarded	Specialization Course "Administrative and financial management of Structural Funds 2007-2013"
Name and type of organisation providing education and training	Issel Rome

Personal skills and competences

Mother tongue(s)

Italian

Self-assessment

European level (*)

English

French

Spanish

Understanding		Speaking		Writing
Listening	Reading	Spoken interaction	Spoken production	
C2	C2	C2	C2	C2
C2	C2	C2	C2	C2
B2	B1	B2	B2	B1

(*) Common European Framework of Reference for Languages

Social skills and competences

- Ability to sensitize and involve partners (public and private sector) in performing of the activities, setting up and coordination of international working groups - Experience accumulated in working with enterprises and bodies operating in different social-economical, cultural and religious contexts at international level (China, Japan, Korea, India, Philippines, South East Europe);
- Team work motivation and awareness skills developed during the coordination of several international cooperation projects. Ability to manage working group with international partners (public and private);
- Greater negotiating capacity developed as Manager for the Company Natuzzi (worldwide leading company);
- Participation in several seminars and conferences on local development and international cooperation activities organized by the European Union;
- Participation to the Congress of Europe (8-9-10 Aia May '98), as expert from DG Regio during the conference organized by the EU on scenarios of development of European society in XXI century.
- Management of data bases, competent in monitoring procedures and systems concerning the ETC Programmes;

Organisational skills and competences

Technical skills and competences	<ul style="list-style-type: none"> • Monitoring of project implementation, including the assessment of activities and financial reports; • Definition of guidelines; • Organization of workshops and events at international level; • Good ability in information and dissemination activities; • Good writing, communication and presentation skills. • Relevant working experience in an international/multicultural environment; • Sound knowledge of EU financial regulations and management systems, of ERDF and IPA rules, with special reference to financial aspects; • Competent in procedures for monitoring financial expenditure in the ETC Programs: Interreg IVC, MED Programme, IPA Adriatic CBC, South East Europe, ENPI cbc Med Program • Experience in management and evaluation of European programmes and projects for inter-regional and cross-border cooperation; • Competent in methodologies and technical tools for the effective management of projects financed by the European Union (Logical Framework, SWOT analysis, Project Cycle Management procedures and rules); • Accuracy, experience and knowledge related to project/programme financial management techniques, preparation of reports and presentations
Computer skills and competences	Advanced computer skills: MS Office, Internet, programme monitoring systems; software and applications for financial monitoring, management and control.
Other(s)	Driving Licence B

I declare - under my responsibility on the basis of Italian Law, D.P.R. 445/2000, and aware of the legal consequences in case of false declarations - that what written is true.

I authorize the processing of my personal data according to art. 13 of Legislative Decree n.196 of 30.6.2003, as amended by Legislative decree n. 101 of 10 August 2018, and of art. 13 of the G.D.P.R. EU Regulation 2016/679 for the purpose of staff search and recruitment.

Bari, 6th December 2019

Time Concetta Bonifazi